



MUSOORIE INTERNATIONAL SCHOOL

Srinagar Estate, Polo Ground, Mussoorie – 248179, Uttarakhand (India)

Tel: +91-135-2632763; 2632007: www.misindia.net



INDIAN and SAARC Nationals Fee Structure: 2024-25

Grade	Fee
A. One Time Payment (Only at the time of admission)	
Registration Fee (Non-Refundable) To be deposited with Registration Form	INR 35,000
Admission Fee (Non-Refundable) (Payable once admission is confirmed)	INR 1,00,000
Security Deposit (Refundable – Interest Free) (The Security Deposit is charged at the time of the admission of the child and will be refunded only after adjusting the pending dues (if any), as per Admission Booklet & School Rules and Policies)	INR 2,50,000
Total A	INR 3,85,000
B1. SCHOOL FEE / ANNUAL FEE (Non-Refundable) - International Baccalaureate	
Consolidated School Fees includes Tuition Fee, Boarding & Lodging Fee, Books & Stationery and Uniform - as per school's policy).	
Grade I - V (PYP)	INR 6,85,000
Grade VI - X (MYP)	INR 9,85,000
Grade XI - XII (DP)	INR 11,10,000
B2. SCHOOL FEE / ANNUAL FEE (Non-Refundable) – CAIE	
Grade IX - XII (IGCSE, AS & A Level)	INR 10,00,000
B3. SCHOOL FEE / ANNUAL FEE (Non-Refundable) – CISCE	
Grade VI – VIII	INR 8,30,000
Grade IX – XII (ISC / ICSE)	INR 8,60,000

1. Educational Learning Journeys / Excursions (National & International) are integral to the curriculum. Please note that it is mandatory for every student to go on the National Educational Learning Journeys. The international Educational Learning Journeys may be optional. Charges for the Educational Learning Journeys are not included in the above fee structure and the same needs to be deposited as and when requested by the school.
2. Amenities Kit includes Books & Stationery (as per School's policy), Pastoral Care & Counselling, Virtual Academic Platform and Other E – Resources used for Training and Learning beyond academic activities.
3. Pick / Drop facility would be provided to the children to drop them to Dehradun Airport / Railway station.



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4. Specialized Coaching Classes for Medical, Engineering, NIFT/ NID, CLAT, SAT etc. will be chargeable.
5. Special academic/ activity classes, competitive coaching classes, Olympiads will be chargeable.
6. Any other conveyance arranged by the school for movement of the students out of school premises would be chargeable.

Student's Imprest Account

1. Student's Imprest Account is for the girl's personal expenses. An initial deposit of ₹ 50,000/- has to be made towards the Imprest account. A minimum balance of ₹ 10,000/- must be maintained at any given point of time during the year. Parents are requested to replenish the Imprest account as and when informed by the school.
2. Please note that the Imprest is required for the following expenses: -
 - (a) Personal requirements (all articles are available in the tuck shop).
 - (b) Extra stationary, art & craft material, fine-art material, performing arts/ photography and other clubs, school publications etc.
 - (c) School photographs, special events and occasions, farewell, house feasts, pocket money, tuck shop, postage, telephone, photocopying, Information Technology (IT) etc.
 - (d) School functions, birthday, outings, picnics etc.
 - (e) Career counseling, extra coaching, special learning classes, Model United Nations, IAYP, SUPW, counseling, workshops, seminars, book fairs, extra/out of school sports, exam fees, bank charges etc.
 - (f) Bed linen, toiletries, dry-cleaning, beautician, extra diet, late fee etc.
 - (g) Escorted journeys, pick and drop from/ to Dehradun airport.
 - (h) Expenses incurred on specialist medical treatment, medical insurance, out of school treatment, hospitalization expenses, transport, introductory trip for new students, school administrative charges etc.
 - (j) Any other expenses not specifically included above.

Fee Payment Plan

1. Parents may avail fee concession of 4% on the School Fee / Annual Fee when the full year's fee is paid by 15 March by existing students and at the time of joining by the new students.
2. Parents also have an option of paying the School Fee/ Annual Fee in two equal instalments: -
 - (a) First instalment is payable by **15 March** by existing parents and at the time of joining by the new parents.



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(b) Second instalment is payable by **15 September** for both existing and new parents. However, for parents of Class XI students, second instalment can be paid before registration for the board examination. **Registration for board exams will be undertaken only when all fee dues are cleared.**

3. Registration / Eligibility & Examination Fee pertaining to Council / Boards shall be charged extra to students.

4. First instalment of School Fee for Grade XI & XII (IB and CAIE) is payable by 15 June and second instalment is payable by 15 December.

Note: If fees are paid after the due date (15 April / 15 October for ICSE, PYP, MYP, IGCSE and 1 July / 30 December for DP and CAIE), it shall entail a fine of Rs 1000/-per day till the dues are credited to the school's account.

Mode of Payment

1. The fee may be paid by a Demand Draft / Cheque in favour of “Mussoorie International School”, payable at Mussoorie.

2. Parent can also deposit the fee through online payment gateway from the school website <https://www.misindia.net/in> through Credit Card/ Debit Card/Net Banking.

3. Parents may also deposit fee through NEFT/RTGS the details of which are given below:

Beneficiary Name : Mussoorie International School
Name of the Bank : YES Bank
Address : The Mall Road, Mussoorie - 248179.
Account No : 030194600001562
IFSC/NEFT : YESB0000301
Swift Code : YESBINBB

4. Kindly email your online transaction number to bursar@misindia.org along with the under mentioned details: -

- Name of the student, Folio Number and Grade _____
- Date of remittance
- Amount remitted
- Name of the remitter
- Purpose of remittance



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5. **Payment in Cash.** With immediate effect, an amount up to Rs 2,00,000/- (Two Lacs only) per family can be accepted in cash as per instructions of IT Department.

6. **Payment in Imprest Account.** Initial payment and subsequent top up payment in Imprest Account will be directly made to SPPAROW DEVCON PRIVATE LIMITED Account Number 001481400001492, Yes Bank, Sec 63, NOIDA-201301, and IFSC Code YESB0000014. These payments will not be credited to the MIS Fee Account.

Fee Rules

1. The school management reserves the right to Fee revision from time to time.
2. The submission of 'Application for Registration' form and/or Registration Fee does not guarantee admission.
3. Parents wishing to pay the fee in instalments must submit post-dated cheques of future instalments along with the first instalment.
4. Parents are requested to pay the admission fees within 7 (seven) days after the receipt of admission confirmation. The admission may stand cancelled if the time line is not adhered to.
5. Bank charges, if any, levied by bank on inward/outward fee remittance shall be borne by the parent.
6. School will levy a penalty of Rs. 5000/- towards dishonored cheques.
7. Rs 1000.00 per day shall be charged on fee payments made after the due dates (31 March/ 30 September). MIS reserves the right to take suitable necessary/ suitable steps when parents fail to the fee dues despite periodic reminders from the officials up the chain in the School Management/ Administration.
8. Such steps could include not issuing books and uniforms to the affected students at the beginning of first term or denying them the entry to the premises of the school at the beginning of the second term.
9. Perpetual default on fee payment, more than once, may attract harsh step of dispatching the wards of affected parents back to their homes during the term if parents do not respond to periodic reminders from the school administration.
10. In exceptional cases, based on merits of each case, school may relax the fee payment terms/ deadlines within a term, on written request of the concerned parents. Such request shall be considered only once in an academic year. It shall not entail carrying forward the dues to a new academic year.



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Fee Concession

Concession*	Amount
Sibling Concession (Available on fees for one sibling)	₹ 1,00,000
Wards of serving Defense forces Personnel/ PMF Personnel	₹ 1,00,000
Single Mother	₹ 1,00,000
Alumna Discount (For alumna daughter or sibling)	₹ 1,00,000

* Only one concession can be availed at any given time.

* Limited count of seats available, post approval by the School Management, for each category of fee concession.

Meritorious Scholarships (Academics, Sports, Creative & Performing Arts)

To apply for scholarships kindly send the request to principal@misindia.org

Change of Curriculum During a Term

Affected parents will be informed through an email by the Accountant/ Bursar at the earliest possible, along with the complete details, to pay the dues which accrue due to difference in fees of the two curriculums. Payment should be done in 10 days of such intimation.

Withdrawal Policy- Existing Students

1. All withdrawal requests may be submitted to the Principal's office **by 15 February** via email or registered letter for the current year students. Please note that school will not consider any verbal or telephonic withdrawal request.
2. If the withdrawal notice is given after the due date, parents will be liable to pay 50% of the School Fee /Annual Fees of the next year to the school (first term fee).
3. In case of withdrawal any time after **30 September**, the fees for full year shall be charged in favour of the school.
4. The school shall not be liable to refund any amount in the case student is withdrawn during mid-year due to any mishappening or uncertain events or any other reason whatsoever, except the security deposit that should be refunded only after adjusting the



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pending dues towards the school.

5. Transfer Certificate will be issued only after clearance of all the dues and liabilities towards the school
6. In all matters concerning admissions or fee policy, the decision of the School shall be final and binding on all the students and parents. With regard to the interpretation of the provisions of any matter not covered in this Fee Policy, the decision of the School shall be final and binding on all the parties concerned.

Admission to Grade XI - Current MIS Grade X Students

For confirmation of admission to Grade XI, parents of current MIS grade X students are requested deposit Rupees One lakh only, by the 15th of February 2024. This amount will be adjusted against the Grade XI fee for session 2024-25.

Withdrawal Policy - New Students

1. If the student is withdrawn or does not join on the commencement of the academic year (01 April) for any reason whatsoever, Registration and Admission Fee shall be forfeited in favour of the school. The only paid School Fee/Annual Fee will be refunded.
2. If the student joins the school and is **withdrawn within three months of joining** for any reason whatsoever, 50% of the Annual Fee would be forfeited in favour of the school and balance School Fee/Annual Fee will be refunded. Registration Fee and the admission fee will also be forfeited.
3. In case, where the student is withdrawn at any time after three months of joining, for any reason whatsoever, 100% of the School Fee/Annual Fee shall be charged in favour of the school. Registration Fee and the admission fee will be forfeited.
4. Transfer Certificate will be issued only after clearance of all the unpaid dues of the school.
5. The decision of the School Management in this respect will be final & abiding.

Refund Policy

1. Security Deposit shall be refunded without interest after adjustment of dues, if any, on completion of the student's studies or at withdrawal or when she finally leaves the School. Security deposit is adjustable against damage to or loss of library books, laboratory equipment, technology



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facilities and other equipment or assets of the school. All unpaid fees must be paid before Transfer Certificate is issued to the student.

2. Please note that the Security deposit is a non-transferable/ non-adjustable to siblings account or any other student's account.
3. Security deposit will be refunded only after the completion of the annual audit i.e., after 31st October.
4. The school will not allow/entertain any midyear applications for refund of security deposit under any circumstances.
5. Security deposit or any other amount (if any) will be refunded in INR only.
6. No fee except Security Deposit after adjustment of dues, will be refunded in following cases:
 - Case of non-performance by the student.
 - Attendance below specified level.
 - If student is expelled in case of some discipline issue.
 - In case a student is found to be non-eligible or not following any rules and regulation specified by the school in the Guidelines and Students declaration form during any stage of the admission process or course delivery. Her admission will stand cancelled.
 - If student's admission is cancelled or she is terminated based on any ground.
7. In all matters concerning admissions or fee policy, the decision of the School shall be **final and binding** on all the students and parents. With regard to the interpretation of the provisions of any matter not covered in this Fee Policy, the decision of the School shall be final and binding on all the parties concerned.
8. The school reserves the right to change its Admission procedure from time to time without any prior notice.

Dispute Resolution

In case any dispute or difference arises out of or in connection with the interpretation or implementation of fees rules, the dispute shall be resolved under Arbitration and Conciliation Act, 1996. The dispute shall be referred to a Sole Arbitrator who shall be appointed by Principal of School. The seat of arbitration shall be at Mussoorie and shall be conducted in English. The courts at Dehradun shall have jurisdiction.